

		NAME:					
		Branch Head: Legal					
S N	KEY RESPONSIBILITIES AREA	KEY PERFORMANCE INDICATOR (UNIT)	TARGET	WEIGHTAGE	ACTUAL ACHIEVEMENT	WEIGHTAGE ACHIEVED	% AGE TARGET ACHIEVED
1	Success in contesting court case	%age	100%	15	30	10	66.67
2	Filing of suit/appeal (as per the decision of CA)	%age	100%	20	70	15	75
3	Filing of replies on time	%age	100%	20	90	18	90
4	Compliance of directions of Hon'ble Courts/ Deadline compliance.	%age	100%	15	81	12	80.00
5	Updating court cases in CCMS	%age	100%	15	60	10	66.67
6	Contract Management	%age	100%	15	65	10	66.67
Total				100		75	75.00

Range & Weightage					
Outstanding	V. Good	Good	Average	Below Average	Methodology
81 -100% = 15	61-80% = 12	51-60% = 9	31-50% = 7	less than 30 % = 5	No. of cases won/ No. cases contested*100
81% to 100%=20	61% to 80%=16	51% to 60%=12	31% to 50%=10	Less than 30%=6	No. of cases filed in timeand within limitation period/ No. cases contested*100
81% to 100%=20	61% to 80%=16	51% to 60%=12	31% to 50%=10	Less than 30%=6	No. of cases replies filed/ No. cases for which replies were to be filed*100
81 -100% = 15	61-80% = 12	51-60% = 9	31-50% = 7	less than 30 % = 5	No. of cases directions complied with/ No. cases required for which orders were to be complied with*100
81 -100% = 15	61-80% = 12	51-60% = 9	31-50% = 7	less than 30 % = 5	No. of cases updated in CCMS/Total case requireing updating*100
81 -100% = 15	61-80% = 12	51-60% = 9	31-50% = 7	less than 30 % = 5	No. of cases won/ No. cases contested*100

Rating	Outstanding	V. Good	Good	Average	Below Average
Score	81 -100%	61-80%	51-60	31-50	less than 30
			76		