

"PUBLIC APPOINTMENT"

NOTICE INVITING APPLICATIONS TO RECRUIT LAW OFFICER ON CONTRACT BASIS.

Punjab State Warehousing Corporation invites applications from eligible Indian Citizens for recruitment of 2 Law Officers on Contract Basis initially for a period of two years, which may be further extended as per the requirement of Punjab State Warehousing Corporation (PSWC). The Duties and responsibilities of Law Officer will inter-alia include pursuance of Court Cases pending in various Courts, Arbitration Cases, Tendering Advice on legal matters, Coordinating with advocates etc.:-

S. No	Category of post	No. of posts	Term of contract	Fixed emoluments (All inclusive)	Qualification/experience. Etc.
1.	Law Officer	2	Two years	50,000/- per month	LLB with at least 50% marks from a recognized University. Should have passed Matriculation examination with Punjabi as one of the compulsory or elective subject or any other equivalent examination in Punjabi language, which may be specified by the Government from time to time. Computer knowledge is also essential. Minimum three years post qualification experience of Legal practice or three years experience in Legal Matters in a reputed Commercial organization.

Age Limit: - As on 31.08.2021, age should not exceed 37 years.

Selection Criteria:- The selection criteria would be as under:-

Basic minimum qualification (LLB with at least 50% marks)	35 marks
Higher qualification i.e. LLM	25 marks
Experience between 3 to 5 years	15 marks
For experience of 5 years and above	25 marks
Interview	15 marks

The candidate will have to produce the original testimonials at the time of interview.

Closing date for receipt of application is 11.10.2021 (upto 5.00 P.M.). No application, if received after the closing date shall be entertained.

Duly completed applications may be submitted by the closing date to the Chief Manager (Establishment) PSWC SCO 74-75, Bank Square, Sector 17-B Chandigarh.

The Corporation reserves the right to reject any or all the applications without assigning any reason.

**Punjab State Warehousing Corporation,
Chandigarh.**

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PROFORMA

1. NAME OF APPLICANT:
2. (a) Residential Address:
(b) Mailing Address & Contact No. :
3. Educational Qualifications:
4. Date of Birth:
5. Experience:

S.No	Post held	From	To

.....
(Signature of applicant)

VERIFICATION I,, hereby declare that all particulars given above here are true to the best of my knowledge & belief and if any information is found incorrect my candidature shall be liable for rejection.

Place

Date:

(Signature of applicant)

Terms and Conditions

1. The term of contract shall be for 2 years from the date of joining in the Corporation and may further be extended as per the requirements of PSWC on mutually agreed terms.
2. You will be paid consolidated emoluments of Rs. 50,000/- (Fifty thousand only) (all inclusive) per month and no other allowance, whatsoever, shall be payable.
3. You can be posted at any place in the State of Punjab.
4. The Corporation can terminate your contract by giving one month's notice or consolidated one month's emoluments in lieu thereof without assigning any reasons whatsoever.
5. In case you wish to discontinue the contract, you will also be required to give one month's notice or deposit one month's consolidated emoluments in lieu thereof.
6. The candidate will have to produce the original testimonials at the time of interview.
7. Your services shall be governed as per the Rules and Regulations of the Corporation as are in force and as may be amended by the Board of Directors of the Corporation from time to time.
8. You will have to submit a self attested undertaking to the effect that you were never convicted for any criminal offence involving moral turpitude & that you were never dismissed or removed from service or any State Government, Government of India or any State Institution.
9. This appointment on contract basis is subject to satisfactory Police verification of character and verification of your educational certificates from the University/Institution concerned.
10. You will have to execute Bond of secrecy in writing.
11. You will have to furnish a surety bond of Rs.5,00,000/- on the prescribed proforma (specimen enclosed) to the effect that you shall be liable to pay any amount due from you on any account including any financial loss suffered by the Corporation owing to your negligence or breach of orders on your part. The responsibility for this amount/loss will be fixed by the Managing Director of the Corporation.
12. The appointment is purely contractual in nature and does not confer upon him any right for regularization or permanent absorption in PSWC. He shall not be entitled to any benefit like leave encashment, Provident Fund, Pension, Gratuity, Medical Allowance, Seniority, Promotion etc. or any other benefits available to the PSWC employees appointed on regular basis.
13. You will not acquire higher education without getting prior sanction of the Competent Authority and for acquiring higher education leave of any kind will not be granted in the interest of the work of Corporation.
14. You will have to produce the medical fitness certificate at the time of joining of duty issued by the Chief Medical Officer/Civil Surgeon of the State Govt. Hospital/U.T, Chandigarh.
15. In case, any information submitted by you is found to be concealed/fabricated, your contract shall be terminated immediately without any notice, apart from initiating criminal proceedings against you.
16. You will have to produce an affidavit duly attested by the Oath Commissioner or First Class Magistrate to the effect that you have only one living spouse.
17. No TA/DA will be paid for joining the duty.

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